Financial Statements of

GABRIEL DUMONT INSTITUTE TRAINING AND EMPLOYMENT INC.

Year ended March 31, 2017



KPMG LLP 500-475 2nd Avenue South Saskatoon Saskatchewan S7K 1P4 Canada Tel (306) 934-6200 Fax (306) 934-6233

INDEPENDENT AUDITORS' REPORT

To the Directors

We have audited the accompanying financial statements of Gabriel Dumont Institute Training and Employment Inc. which comprise the statement of financial position as at March 31, 2017, the statements of operations, and cash flows for the year then ended, and notes and schedules, comprising a summary of significant accounting policies and other explanatory information. These financial statements have been prepared by management in accordance with financial reporting provisions of the Aboriginal Skills and Employment Training Strategy Métis Funding Agreement dated August 25, 2010.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the Aboriginal Skills and Employment Training Strategy Métis Funding Agreement dated August 25, 2010 and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform an audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on our judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, we consider internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Opinion

In our opinion, these financial statements present fairly, in all material respects, the financial position of Gabriel Dumont Institute Training and Employment Inc. as at March 31, 2017 and the results of its operations and its cash flows for the year then ended, in accordance with financial reporting provisions of the Aboriginal Skills and Employment Training Strategy Métis Funding Agreement dated August 25, 2010.

Basis of Accounting and Restriction on Use

Without modifying our opinion, we draw attention to Note 1 to the financial statements, which describes the basis of accounting. The financial statements are prepared for Gabriel Dumont Institute Training and Employment Inc., Service Canada, and the Minister of Western Economic Diversification. As a result, the financial statements may not be suitable for another purpose. Our report is intended solely for Gabriel Dumont Institute Training and Employment Inc., Service Canada and the Minister of Western Economic Diversification and should not be used by parties other than Gabriel Dumont Institute Training and Employment Inc., Service Canada and the Minister of Western Economic Diversification.

Chartered Professional Accountants

KPMG LLP

July 21, 2017 Saskatoon, Canada

Statement of Financial Position

March 31, 2017, with comparative information for 2016

		2017	2016
Assets			
Current assets:			
Cash	\$	-	\$ 447,306
Accounts receivable	8.5	551,138	779,172
-		551,138	1,226,478
Furniture, equipment, and vehicle (note 2)		41,550	7,417
	\$	592,688	\$ 1,233,895
Liabilities			
Current liabilities:			
Bank indebtedness (note 3)	\$	406,956	\$ _
Accounts payable and accrued liabilities (note 4)	2.4	144,147	599,549
Deferred revenue (note 5)		35	626,929
		551,138	1,226,478
Deferred contributions for furniture, equipment, and			
vehicle (note 6)		41,550	7,417
	\$	592,688	\$ 1,233,895

See accompanying notes to financial statements.

Statement of Operations

Year ended March 31, 2017, with comparative information for 2016

		2017		2016
Revenue:				
Service Canada-Aboriginal Skills and Employment				
Training Strategy Métis Funding ("ASETS")				
(schedule 1)	\$	11,926,285	\$	9,898,629
Western Diversification Program ("WDP")	•	1,175,000	,	1,615,340
<u> </u>		13,101,285		11,513,969
Expenses (schedule 2):				
Service delivery (schedule 3)		9,879,239		7,880,021
Wages and benefits		2,615,536		2,700,265
Facilities rentals		198,573		198,168
Public relations		97,305		73,066
Staff travel		87,756		95,124
Telephone		57,361		63,786
Professional fees		43,964		47,313
Selection committee and professional				•
development		38,802		23,157
Office supplies		23,735		35,368
Computer software support		15,505		15,323
Equipment rentals		11,482		10,373
Insurance		10,525		10,433
Office		9,869		44,049
Amortization		5,441		1,853
Interest and bank charges		3,078		3,203
Repairs and maintenance		1,367		4,116
Postage and courier		1,218		5,099
Contractual services and consulting		529		3,252
GDI Scholarship Fund				300,000
		13,101,285		11,513,969
Excess of revenue over expenses	\$	-	\$	-

See accompanying notes to financial statements.

Statement of Cash Flows

Year ended March 31, 2017, with comparative information for 2016

	2017	 2016
Cash flows from (used in):		
Operations:		
Items not involving cash:		
Amortization of furniture, equipment and vehicles Amortization of deferred contributions	\$ 5,441	\$ 1,853
for furniture, equipment and vehicles Change in non-cash operating working capital:	(5,441)	(1,853)
Accounts receivable	228,034	(518,466)
Accounts payable and accrued liabilities	(455,402)	367,389
Deferred revenue	(626,894)	612,671
	(854,262)	461,594
Investing:		
Purchase of furniture, equipment, and vehicle	(39,574)	-
Financing:		
Deferred contributions		
for furniture, equipment, and vehicle	39,574	-
Income (decrease) in cash	(854,262)	461,594
Cash, beginning of year	447,306	(14,288)
Cash (bank indebtedness), end of year	\$ (406,956)	\$ 447,306

See accompanying notes to financial statements.

Notes to Financial Statements

Year ended March 31, 2017

Operations:

Gabriel Dumont Institute Training and Employment Inc. ("the Institute") is a not-for-profit organization that provides Métis people in Saskatchewan the opportunity to obtain training and education. This opportunity is provided through the Institute and funded through the Métis Human Resources Development Agreement signed with Human Resources and Social Development and the Employment Insurance Commission ("Service Canada") (the "AHRDA Agreement") and its successor agreements the Aboriginal Skills and Employment Training Strategy Métis Funding Agreement dated August 25, 2010 ("ASETS Agreement" or "ASETS") and the Western Diversification Project Article Agreement dated November 4, 2014 ("WDP Agreement" or "WDP") with the Minister of Western Economic Diversification.

The Institute and its affiliates are incorporated under the Non-Profit Corporations Act of Saskatchewan and as such are not subject to income tax under the Income Tax Act (Canada). The Institute commenced operations in November of 2006. The ASETS Agreement with Service Canada has been renewed to March 31, 2018. The WDP Agreement with the Minister of Western Economic Diversification has been renewed to March 31, 2018.

The Institute is jointly controlled with Gabriel Dumont Institute of Native Studies and Applied Research, Inc., and its related entities: Gabriel Dumont College Inc., Dumont Technical Institute Inc., Gabriel Dumont Scholarship Foundation II, and Gabriel Dumont Institute Press Inc., as the Board of Directors of Gabriel Dumont Institute of Native Studies and Applied Research, Inc. are the same directors and the only directors of the controlled entities. These financial statements do not include the operations of these other entities.

1. Significant accounting policies:

The Institute has adopted Canadian Accounting Standards for Not-For-Profit Organizations in accordance with Part III of the CPA Canada Handbook.

However, the financial statements have been prepared for the purposes of reporting to the Institute's primary funding agency, Service Canada. As a result, these financial statements have been prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations, with the exception of the use of the modified cash basis for programs as outlined in note 1(a), and reflect the following accounting policies:

(a) Modified cash basis for programs:

Program claims submitted within sixty days of the financial statement date are accrued as program expenses and included in funding claims from Service Canada. Program expenses not submitted within the sixty day deadline are not recognized in the period when the activity occurred that caused the expense. This differs from Canadian Accounting Standards for Not-For-Profit organizations as the expenses are to be recognized in the period incurred.

Notes to Financial Statements (continued)

Year ended March 31, 2017

1. Significant accounting policies (continued):

(b) Revenue recognition:

The Institute follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Interest earned on restricted contributions are recognized as revenue in the year in which the related expenses are incurred.

Contributions restricted for the purchase of furniture, equipment and vehicle are deferred and recognized into revenue at a rate corresponding with the amortization rate for the related furniture, equipment and vehicle.

The value of contributed services and related expenses is not recognized in these financial statements.

(c) Cash and cash equivalents:

Cash and cash equivalents include bank indebtedness and balances with financial institutions which are highly liquid and have an initial term to maturity of three months or less.

(d) Furniture, equipment, and vehicle:

Furniture, equipment, and vehicle are recorded at cost. Repairs and maintenance costs are charged to expense. Betterments which extend the estimated life of an asset are capitalized. Amortization is provided using the following methods and annual rates:

Asset	Method	Rate
Computer equipment Furniture and equipment	Declining balance Declining balance	20% 20%
Vehicle	Straight-line	20%

Amortization is recorded in the month the assets are put into use such that the total costs of the assets will be charged to operations over the useful life of the assets.

Notes to Financial Statements (continued)

Year ended March 31, 2017

1. Significant accounting policies (continued):

(e) Use of estimates:

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amount of revenue and expenses during the year. Significant items subject to such estimates and assumptions include the collectibility of accounts receivable and the estimates of deferred revenue. Actual results could differ from these estimates.

(f) Employee benefits:

The Institute provides a defined contribution pension plan, life insurance, long-term disability coverage, dental, vision, and health care benefits to employees. Costs are expensed in the year incurred. Pension expense was \$153,282 (2016-\$160,262).

(g) Financial instruments:

Financial instruments are recorded at fair value on initial recognition. All other financial instruments are subsequently recorded at cost or amortized cost, unless management has elected to carry the instruments at fair value. The Institute has not elected to carry any such financial instruments at fair value.

Transaction costs incurred on the acquisition of financial instruments measured subsequently at fair value are expensed as incurred. All other financial instruments are adjusted by transaction costs incurred on acquisition and financing costs, which are amortized using the straight-line method.

Financial assets are assessed for impairment on an annual basis at the end of the fiscal year if there are indicators of impairment. If there is an indicator of impairment, the Institute determines if there is a significant adverse change in the expected amount or timing of future cash flows from the financial asset. If there is a significant adverse change in the expected cash flows, the carrying value of the financial asset is reduced to the highest of the present value of the expected cash flows, the amount that could be realized from selling the financial asset or the amount the Institute expects to realize by exercising its right to any collateral. If events and circumstances reverse in a future period, an impairment loss will be reversed to the extent of the improvement, not exceeding the initial carrying value.

Notes to Financial Statements (continued)

Year ended March 31, 2017

1. Significant accounting policies (continued):

(h) Allocation of expenses:

The Institute allocates all of its expenses to individual programs. The costs of each program include the costs of personnel, premises and other expense that are directly related to providing the program services.

2. Furniture, equipment, and vehicles:

		Cost	Accumulated Amortization		2017 Net book value	2016 Net book value
F			-			
Furniture and equipment:	•	05 047	• • • • • • • • • • • • • • • • • • • •	_	0.405	0.440
Head office	\$	25,217	\$ 22,722	\$	2,495	\$ 3,118
Prince Albert		5,464	4,923		541	676
La Loche		4,306	3,880		426	533
Nipawin		4,215	3,798		417	521
La Ronge		3,435	3,095		340	425
Meadow Lake		2,463	2,220		243	304
Saskatoon		1,646	1,483		163	204
Yorkton		1,646	1,483		163	204
lle a la Crosse		606	546		60	75
North Battleford		456	411		45	57
		49,454	44,561		4,893	6,117
Computer equipment:						
Head office		10,506	9,466		1,040	1,300
Vehicle:						
La Loche		39,575	3,958		35,617	-
	\$	99,535	\$ 57,985	\$	41,550	\$ 7,417

3. Bank Indebtedness:

Bank indebtedness in the amount of \$406,956 consists of an overdraft with a financial institution of \$132,964 plus outstanding cheques of \$275,242 less cash on hand of \$1,250. The Institute has an available credit facility authorized to a maximum of \$500,000 which bears interest at bank prime plus 1% on outstanding amounts.

Notes to Financial Statements (continued)

Year ended March 31, 2017

4. Accounts payable and accrued liabilities:

Included in accounts payable and accrued liabilities is an optional deferred salary leave plan ("DSLP") in the amount of \$97,448 (2016 - \$64,567). The Institute's DSLP is designed to assist employees in financing a leave of absence. Employees who opt into this plan are paid up to 66.67% of their normal gross pay while the remaining 33.33% is withheld from their salary and invested in a savings account with a chartered financial institution held by Gabriel Dumont Institute of Native Studies and Applied Research, Inc. on behalf of the Institute. The Institute guarantees payment of the deferred amount (including interest earned) upon the employee taking a leave of absence.

5. Deferred revenue:

Deferred revenue relates to expenses of future periods and represents unspent externally restricted contributions for specific programs.

	 2017	 2016
Service Canada ASETS Agreements Interest earned on ASETS funding	\$ 35 -	\$ 617,306 9,623
	\$ 35	\$ 626,929

6. Deferred contributions for furniture, equipment and vehicle:

Deferred contributions for furniture, equipment and vehicle represents the unamortized amount related to the purchase of these capital assets. The amortization of deferred contributions for furniture, equipment and vehicle is recorded as revenue in the statement of operations.

	 2017	2016
Balance, beginning of year	\$ 7,417 \$	9,270
Service Canada revenue used to purchase vehicle	39,574	-
Deferred contributions recognized	(5,441)	(1,853)
Balance, end of year	\$ 41,550 \$	7,417

Notes to Financial Statements (continued)

Year ended March 31, 2017

7. Commitments:

The Institute has specific commitments pursuant to operating leases for the rental of office space and equipment, as follows:

2018 2019 2020	\$ 218,680 14,085 14,085
2020	14,000

The operating leases are primarily based on monthly rentals.

8. Related party transactions:

During the year the Institute paid \$1,651,085 (2016 - \$1,503,542), \$88 (2016 - \$62), and \$42,525 (2016 - \$Nil) for service delivery and salaries to Dumont Technical Institute Inc., Gabriel Dumont Institute of Native Studies and Applied Research, Inc. and Gabriel Dumont College Inc., respectively.

The Institute has entered into a lease with each of Dumont Technical Institute Inc. and Gabriel Dumont Institute of Native Studies and Applied Research Inc. for the rental of office space. The Institute paid \$84,684 and \$48,000, respectively, for these services for the year ended March 31, 2017 (2016 - \$84,684 and \$49,766). Accounts payable and accrued liabilities include \$nil (2016 - \$13,173) owing to Dumont Technical Institute, \$Nil (2016 - \$12,193) owing to Gabriel Dumont Institute of Native Studies and Applied Research, Inc. and \$Nil (2015 - \$300,000) owing to The Gabriel Dumont Scholarship Foundation II.

Accounts receivable includes \$283,406 (2016 - \$64,925) owed from Gabriel Dumont Institute of Native Studies and Applied Research, Inc. and \$15,125 (2016 - \$5,447) owed from Dumont Technical Institute Inc.

Certain administrative functions of the organization are managed by Gabriel Dumont Institute of Native Studies and Applied Research, Inc. at no charge.

9. Economic dependence:

91% (2016 - 86%) of the Institute's revenue was derived from Service Canada. The contract with Service Canada has been extended under the ASETS Agreement to March 31, 2018.

Notes to Financial Statements (continued)

Year ended March 31, 2017

10. Financial instruments and risk management:

The Institute, through its financial assets and liabilities, has exposure to the following risks from its use of financial instruments: credit risk and market risk (interest rate risk and other price risks).

Credit risk

The Institute's principal financial assets are cash, funding receivable from Service Canada and GST receivable which are all subject to credit risk. The carrying amounts of these financial assets on the statement of financial position represents the Institute's maximum credit exposure at the statement of financial position date.

The Institute's credit risk is primarily attributable to its accounts receivable. Credit risk related to accounts receivable is minimized as these receivables are from government organizations. The credit risk on cash is limited because the counterparties are chartered banks with high credit ratings assigned by national credit-rating agencies.

Market risk

The Institute is exposed to interest rate risk arising from fluctuations in interest rates on the credit facility agreement. Interest rate risk associated with the credit facility agreement is limited as no amount has been drawn on the line of credit.

Fair values

Cash is recorded at fair value. The fair values of accounts receivable and accounts payable and accrued liabilities approximate their carrying value due to their short-term period to maturity.

Schedule 1

Schedules of Service Canada ASETS Agreement Revenue

	Employment	(Consolidated			
	Insurance	Revenue Fund			2017	2016
Service Canada contributions	\$ 3,339,852	\$	7,982,577	\$	11,322,429	\$ 10,499,824
Deferred revenue including						
interest - beginning of year	136,341		490,588		626,929	14,258
Deferred contributions for						
furniture, equipment and vehicle						
 beginning of year 	-		7,417		7,417	9,270
Deferred contributions for						
furniture, equipment and vehicle						
- end of year	-		(41,550)		(41,550)	(7,417)
Interest earned	-		12,094		12,094	9,623
Transfer from Consolidated						
Revenue Fund to Employment						
Insurance	8,835		(8,835)		-	-
Adjustment to Consolidated						
Revenue Fund	-		(999)		(999)	-
Deferred revenue including						
interest - end of year	(10)		(25)		(35)	(626,929)
Revenue recognized	\$ 3,485,018	\$	8,441,267	\$	11,926,285	\$ 9,898,629

Schedule of Expenses

		Consolidated	Western	Skills and		
	Employment	Revenue	Diversification	Partnership		
-	Insurance	Fund	Program	Fund	2017	201
Program Administration Expenses						
Wages and benefits	\$ -	\$ 719,012	\$ 111,782	\$ -	\$ 830,794	\$ 931,328
Public relations	-	80,487	-	_	80,487	58,344
Professional fees	_	43,964	-	-	43,964	47,313
Facilities rentals	-	29,041	_	-	29,041	29,041
Staff travel	-	23,812	-	-	23,812	28,153
Telephone	-	22,878	-	-	22,878	19,956
Computer software support	-	15,385	_	-	15,385	15,068
Insurance	•	10,525	-	-	10,525	10,433
Office supplies	-	6,342	_	-	6,342	13,787
Amortization	_	5,441	-	-	5,441	1,853
Board travel and professional development	2,151	2,805	_	-	4,956	3,354
Office	•	4,095	53	-	4,148	6,717
Interest and bank charges	-	3,078	-	-	3,078	3,203
Contractual services and consulting	-	529	-	-	529	3,252
Postage and courier	-	297	-	-	297	4,571
	2,151	967,691	111,835	-	1,081,677	1,176,373
Program Assistance Expenses						
Education and training costs	1,000,701	3,918,074	71,002	-	4,989,777	3,854,915
Student allowances	615,261	2,052,767	10,785	-	2,678,813	2,330,522
Wage subsidies	539,724	689,546	981,378	_	2,210,648	1,694,584
Wages and benefits	-	73,058	-	_	73,058	73,200
Staff travel	47,473	-	_	-	47,473	44,757
Telephone	34,484	_	-	•	34,484	43,830
Office supplies	10,286	-		_	10,286	14,777
Public relations	1,519	-	_	-	1,519	952
Postage and courier	921	_	-	_	921	528
Board travel/					02 1	020
professional development/scholarships	-	_	_		_	300,000
· · · · · · · · · · · · · · · · · · ·	2,250,369	6,733,445	1,063,165	-	10,046,979	8,358,065

Schedule of Expenses (continued)

	Employment	Consolidated Revenue	Western Diversification	Skills and Partnership		
	Insurance	Fund	Program	Fund	2017	2016
Employment Assistance Services						
Wages and benefits	1,232,499	479,185	•	-	1,711,684	1,695,737
Facilities rental	-	169,532	-	-	169,532	169,127
Board travel and professional development	-	33,846	-	-	33,846	19,803
Staff travel	-	16,471	-	-	16,471	22,214
Public relations	-	15,299	-	-	15,299	13,770
Equipment rentals	-	11,482	-	-	11,482	10,373
Office supplies	-	7,107	-	-	7,107	6,804
Office	-	5,721	-	-	5,721	37,332
Repairs and maintenance	-	1,367	-	-	1,367	4,116
Computer software support	-	120	-	-	120	255
Postage and courier	-	-	-	-	_	-
Contractual services and consulting	-	-	-	-	-	-
Telephone	_		-		-	
	1,232,499	740,130	-	-	1,972,629	1,979,531
	\$ 3,485,019	\$ 8,441,266	\$ 1,175,000	\$ - \$	\$13,101,285	\$11,513,969

Schedule of Service Delivery Expenses

					Prince						North		Meadow		lle a la							
		Saskatoon		Regina	Albert		Nipawin		Yorkton		Battleford	_	Lake		Crosse		La Loche		Beauval		2017	20
Tuition and program delivery	•	973,102	s	344.105 \$	923,157	s	289.106		31,119	•	182.029		227,248	•	113,226	s	224.025		222,596		3.529.713	\$ 2,654,6
Income support	Φ	673,554	J	353,962	623,046	Φ	193,516	J	29,800	Ð	195,570	•	237.079	Φ	46.326	Ð	124,025	Ф	201.023	Э	2.678.813	2,330,5
Wage subsidies		592.935		217,231	383,677		142,459		48,714		109,950		184,185		64,493		19.262		225.721		1,988,627	1,532,2
Books		144,743		81,252	146,267		37.674		8.056		38,455		30,406		5,989		12,960		24.941		530,743	404,0
Program delivery				316,565	140,201		-		-		-		-		-		12,555		24,041		316,565	276,7
Dependent care		103,262		35,762	72,198		13,814		852		16,825		25.618		3.350		15,325		26.824		313,830	277.5
Student work experience		47,998		2,119	59,645		34,694		6.950		13,803		16,352		9,768		23,187		7.506		222.022	162,3
Student travel		21,221		31,901	54,685		4,577		454		6,622		22,901		2,354		16,597		6,584		167,896	121.0
Supplies		42,144		12,855	34,800		960		2,675		5,433		11,259		3,146		4,602		3,716		121,590	114,7
Living away from home											•		•		•		·		•		•	
allowance		375		-	2,943		-		-		375		-		1,600		1,625		-		6,918	3,1
Special needs allowance		-		•	1,006		1,156		•		•		•		-		-		360		2,522	3,0
	\$	2,599,334	\$	1,395,752 \$	2,301,424	\$	717,956	\$	128,620	\$	569,062	•	755,048	\$	250,252	\$	442,520	\$	719,271	\$	9,879,239	\$ 7,880,0